

# Personal Support Worker (PSW) Program

# HLTH 3056 PSW Consolidation Professional Practice

London, St. Thomas, Woodstock, Simcoe, Kincardine, Clinton & Stratford Area Campuses Full-Time, Part-Time, & Weekend Deliveries

Student Name

### **Clinical Consolidation Time Sheet**

(\*Minimum number of hours required is 75 hours)

Name			
Agency			

### Note to Students: You:

- must identify the start and end time of each shift.
- must have registered staff initial them in at the beginning and at the end of each shift.
- must indicate total number of hours they have worked **each day**.

Example of how to complete timesheet:  Monday	Hours & Initial
Date: Feb 4, 2014	8 hr
Start: 0700h	RR (student)
End: 1500h	KR (Perceptor)

Wk	Mon	Total Hrs & Initial	Tue	Total Hrs & Initial	Wed	Total Hrs & Initial	Thur	Total Hrs & Initial	Fri	Total Hrs & Initial	Sat	Total Hrs & Initial	Sun	Total Hrs & Initial
1	Date		Date		Date		Date		Date		Date		Date	
	Start		Start		Start		Start		Start:		Start		Start	
	End		End		End		End		End		End		End	
2	Date		Date		Date		Date		Date:		Date		Date	
	Start		Start		Start		Start		Start:		Start:		Start	
	End		End		End		End		End:		End		End	
	Date		Date		Date		Date		Date		Date		Date	
3	Start		Start		Start		Start		Start		Start:		Start	
	End		End		End		End		End		End		End	
	Date		Date		Date		Date		Date		Date		Date	
4	Start		Start		Start		Start		Start:		Start		Start	
	End		End		End		End		End		End		End	

l,	(Student MUST PRINT), certify that this record of
(*Total Hours /shif	ts) represents a true and accurate record of my clinical
hours/shifts.	
This includes	make-up shifts.
Student Signature <u>:</u>	Date
Preceptor Signature & Status	Date

## **Signatures for Timesheet**

Initials	Printed Name	ted Name Status Signature					