

First Name:	Last Name:	Student ID Number:
Program:	Degree:	
Supervisor:	Defence Date:	

Convocation Ceremony Deadline Dates

Refer to the Sessional Dates in the Graduate Calendar for submission deadlines for Ceremonies. You must upload your final thesis to MacSphere by the noted deadline to join the ceremony, Fall or Spring.

****Any requests for extensions to these deadlines must be made in writing directly to the Associate Registrar and must include planned timeline for completion.****

Once you have uploaded your FINAL thesis on MacSphere and your completed form has been submitted to the Graduate Administrator for your program, you can be cleared to graduate, provided all other program requirements are complete. From that date on, you are no longer considered an active Graduate student and the tuition balance of the months remaining in the academic year will be refunded. **Please note:** Once your thesis is approved and posted to MacSphere, no charges are permitted.

Does this thesis require a delay of publication? Yes No

You may request up to one year. Failure to complete this box will result in your thesis being posted publicly immediately. Please indicate the length of embargo if less than one year

Supervisor Signature

Student's Signature

I confirm that this thesis has been checked using the university's designated plagiarism checking software meant for research documents that is available in Avenue to Learn.

Supervisor's Signature

**This sheet must accompany the final submission of the thesis to the School of
 Graduate Studies following a successful defence**

To the Defence Chair: Please indicate by initialing the appropriate box which of the conditions pertain to the successful defended PhD thesis. Then please give this form to the student to complete and submit along with the revised thesis to the School of Graduate Studies.

No Changes Required

The thesis needs no further changes

Supervisor's Name**Date****Signature****Minor Changes Required**

The thesis requires minor changes (typographical errors, minor corrections). The Supervisor has agreed to act on behalf of the Defence Committee and ensure that the required changes have been made. I have seen the revised thesis and acknowledge that all necessary and request changes have been made.

Supervisor's Name**Date****Signature**