To transpose means to change the music to another key. There are several ways of doing this but I think that the "numerical" system shown here works most flawlessly. Keep in mind that all keys (scales) are much the same except they start from different levels in pitch.


The notes in any scale can be thought of as numerical degrees of that that key. Notice that in this Bb Major scale, all Bb notes are called no:1. All C's are no:2 etc.


Any accidentally altered note would then be referred to as being that numerical degree either sharped or flatted. (not sharpened or flattened)


Here is an E Major scale analyzed in a numerical manner.


Any alteration by accidentals of the E Major scale would result in this. Notice that the C double sharp is not the doubly sharped 6th but simply the \#6. In the original key, CH is the normal 6th degree.


Here is a short musical passage in Bb , numerically analyzed. To transpose this into the key of E, all you must do is choose the corresponding notes from the E major scale.


You do have a choice of either moving the entire song to a lower pitch level in the new key,
or

moving the whole song to a higher level.

SPECIAL NOTE: The beauty of using a music writing program on a computer is that you can do the whole transposition process with a few mouse clicks. Serious students might delve into purchasing such a program. There are a variety of them on the market, some more affordable than others.

