

Midterm Grades - WebAdvisor

Midterm Grades

For the midterm grade deadline, you are required to enter an "S" or a "U" on WebAdvisor.

Students who have achieved more than 60% should receive an "S", while students with less than 60% should receive a "U".

Midterm grades are entered directly by you onto WebAdvisor. There is no FOL link, you are the bridge between the two systems.

Midterm Grades

Student Success

The assignment of a "U" grade to borderline students sends a message to these students that there is possibility of failing the course and/or the program.

It is also very important to let students know that a cumulative GPA of less than 2.0 will mean that they do not graduate.

Inputting Grades on WebAdvisor

WebAdvisor

Where to find it?

WebAdvisor can be found in a number of ways.

Directly:

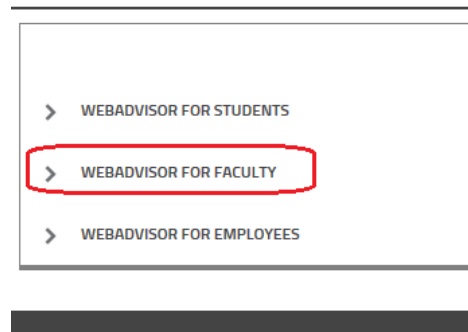
- Use the WebAdvisor button on your FOL homepage
- Google Fanshawe College WebAdvisor

Through myFanshawe:

WebAdvisor is in the list on the right called "Links"

- Access myFanshawe on any college computer by opening up Internet Explorer or using the myFanshawe icon on your desktop
- Use the myFanshawe button on your FOL homepage
- Google myFanshawe

- Login to WebAdvisor (use your regular Fanshawe Credentials)
- Click on the *WebAdvisor for Faculty* menu option



- Then click on *Faculty Information*



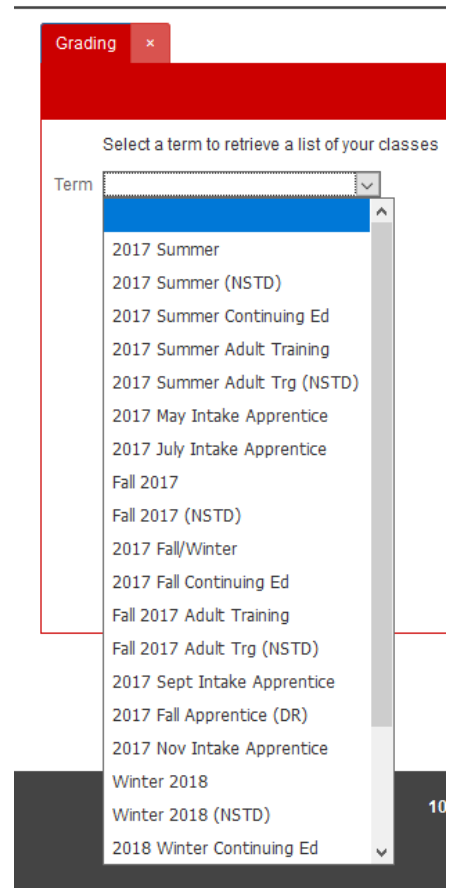
- Choose *Grading*



- Select the appropriate term from the dropdown menu and click submit.

Note: If you have CE sections, you will need to choose the term indicating Continuing Education to find those students.

You can find out if you have CE sections (or part-time/CICE sections) by looking at your Faculty Timetable. All your sections will be listed at the bottom. If there is a different code for the same name then you have multiple sections in that course.



- From the dropdown menu at the top choose Midterm/Intermediate



Midterm Grades on WebAdvisor

- Choose one of your courses from the list to begin entering grades
- Indicate an "S" or a "U" in the Midterm Grade column.
- Add any comments you would like to from the dropdown in the Mid Term Note column.
- Click Submit at the bottom of the page to save your grades and send them to WebAdvisor.
- An email will be sent to your fanshawec email account confirming each grade after you click submit.

WebAdvisor

Completing Your Grades

WebAdvisor will time out after 10 minutes. There is no indication to you, but your grades will not submit after this time and you will need to start again.

If you have a large class, you would like to take your time choosing comments, or would just like more time to work, click the Submit button frequently.

The Submit button will save the grades you have completed so far, and then you can start working on the next group. The recommended group size is about 10-15 students.

Information about grading deadlines will be emailed to your fanshawec email by the SIS Designate. Approximately 2 weeks before the grading deadline you will be sent an email with the relevant information, with reminders sent out periodically in the following 2 weeks.

On grading day it is important to monitor your fanshawec email, as the SIS Designate will email you regarding any issues. Please respond promptly to any communications.

Grading Day

Completing Your Grades

It is imperative that you respect the grading deadlines (date AND time!) indicated to you by the SIS Designate via email.

Grading is an important element of student success and grading dates are communicated in advance to students. Missing grades impacts the messaging to students.

In some situations, non-compliance to the grading deadline can prevent grades from being verified and published for *all students across the college*.

There are also a number of processes that occur after grading has been completed. Submitting grades after the deadline places these processes in jeopardy of being completed on time, which also has a negative effect on student success.