MODEL ROUTE

School:	THE BUSINESS SCHOOL	**Program Number:**	2906
Program Title:	BOOKKEEPING	**Credential:**	☑ Certificate ☐ Graduate Certificate ☐ Degree ☐ Diploma ☐ Advanced Diploma
Program Delivery Mode:	☐ Co-Op ☐ Online ☐ Fast Track ☐ Hybrid ☐ Non Co-op	**Duration :**	☑ 2 Semesters ☐ 3 Semesters ☐ 4 Semesters ☐ 6 Semesters ☐ 8 Semesters
Campus:	PROGRESS		
Intake:	**FALL 2022/WINTER 2023/SUMMER 2023**		

Course Code	Course Title	Co/Pre Requisite (Course Code)	Lab Hours	Lecture Hours	Field Placement Hours	Course Delivery ODL=Online BLD=Blended HYB = Hybrid	Total Course Hrs (Lab + Lecture + Field)	Weeks (14)	Total Hours	Semester
Semester 1										
◆ACCT112	Financial Accounting 1		2	2	0		4	14	56	F22 W23 S23
COMM160/161*	College Communications 1		0	3	0		3	14	42	F22 W23 S23
COMP106	Applied Business Software 1		4	0	0		4	14	56	F22 W23 S23
GNED	General Education Elective		0	3	0		3	14	42	F22 W23 S23
HRMT318	Payroll		3	0	0		3	14	42	F22 W23 S23
MATH119**	Mathematics of Finance 2	See Notes	0	4	0		4	14	56	F22 W23 S23
							Total		**294**	
Semester 2										
ACCT150	Small Business Software	ACCT112 OR ACCT123=P	3	0	0		3	14	42	W23 S23 F23
ACCT221	Financial Accounting 2	ACCT112=P	2	2	0		4	14	56	W23 S23 F23
ACCT222	Management Accounting 1	ACCT112 OR ACCT123=P	0	3	0		3	14	42	W23 S23 F23
ACCT226	Taxation 1	ACCT112=P	4	0	0		4	14	56	W23 S23 F23
ACCT228	Accounting Microcomputer Applications 1	ACCT112, COMP106=P	3	0	0		3	14	42	W23 S23 F23
COMP126	Applied Business Software 2	COMP106=P	4	0	0		4	14	56	W23 S23 F23
							Total		**294**	
Minimum Grade Required: Min. Avg. Program GPA > or = 2.0 (C grade average)										
							Total Program Hours:		**588**	

C = Co-Requisite; P = Pre-Requisite

Notes:
◆This course may be offered in one of the following modalities (Online, Hybrid or Blended).
*Students with an English Assessment score of COMM170/171 will take COMM170/171 in the first semester.
**MATH128 prepares students for MATH119 which is a required course for most of The Business School diploma programs. Applicants who test between 21/45 and 35/45 in the MATH Assessment test will be exempted from MATH128, and students who score 36/45 or higher will be exempted from MATH128 and MATH118 and will take MATH119.

Signature:	*Mary Orine*	11-Feb-22
	School Dean/Chair	Revised Date