

JORDYN BUCHANAN

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PROFILE

Enthusiastic and dynamic **Child and Youth Care** student with practical experience gained through the completion of multiple field placements. Exhibits a comprehensive understanding of the various challenges faced by children and youth. Committed to modelling positive behaviours and promoting social, emotional and physical wellness in the learning and development of young people.

SUMMARY OF QUALIFICATIONS

- Maintains sensitivity and responds to an individual's needs by showing respect for diverse opinions, values, belief systems and contributions of others
- Remains calm and composed when difficult situations arise by assessing, analyzing and evaluating the situation and applying a systematic approach to solving problems
- Develops positive client relations through actively listening and identifying clients' needs
- Displays strong leadership skills by motivating peers in ways that contribute to effective working relationships and the achievement of organizational goals
- Utilizes strong organizational skills to manage multiple priorities in a fast-paced environment
- Supports a safe environment for all; certified in CPR, First Aid and SafeTALK

EDUCATION

Child and Youth Care Advanced Diploma Algonquin College, Ottawa, ON	2015 – Present
Child and Youth Development Program Adult High School, Ottawa, ON	2014 – 2015
Focuses for Change Algonquin College, Ottawa, ON	2008

RELATED EXPERIENCE

Child and Youth Care Practitioner Placement Robert Wilson Public School, Ottawa, ON	Oct 2015 – Apr 2016
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- Completed 385 hours of placement working one-on-one with students and school professionals
- Identified and delivered positive reinforcement to 25 students on a daily basis
- Taught alternative behaviours and monitored students' progress
- Interacted and engaged with students in a developmentally appropriate and flexible manner
- Planned and developed measurable, specific and realistic goals with students
- Implemented and facilitated therapeutic activities to enhance and achieve the students' academic goals and play experiences

Youth Club Volunteer

Feb 2016 – Present

Ottawa SDA Pathfinders Children and Youth Club, Ottawa, ON

- Positively interacts with a group of 21 children to support social and emotional well being
- Facilitates activities with the assistance of other teachers and volunteers
- Sets up the classroom areas and prepares areas for planned activities
- Assists in the kitchen with preparing meals and snacks
- Organizes work areas and performs cleaning at the end of each shift

Daycare Assistant Volunteer

Oct 2014 – May 2015

Ottawa YouVille Centre, Ottawa, ON

- Supported children in playing games and activities to enhance and enrich their development
- Supervised a group of 30 children during meal times and outdoors activities
- Modelled positive behaviours and taught children lessons through leading by example

OTHER WORK EXPERIENCE

Sales Associate, Stock and Inventory Associate

Nov 2011 – June 2015

La Vie En Rose, Ottawa, ON

- Accurately tracked and documented incoming merchandise
- Moved merchandise to stock shelves and refilled displays
- Organized the stock room for easier and faster access to ensure that accurate labeling, logical placement, neat arrangement, and cleanliness was maintained
- Ensured that each customer received outstanding service by providing a friendly environment
- Greeted and acknowledged every customer, and maintained solid product knowledge
- Maintained an awareness of all promotions and advertisements
- Assisted customers in locating merchandise
- Processed orders at cash registers and bagged merchandise

Sales Clerk

Feb 2011 – Nov 2011

Value Village, Ottawa, ON

- Ensured that each customer received outstanding service by providing a friendly environment and assisting customers in locating products within the store
- Handled customer transactions in an accurate and efficient manner
- Kept the fitting room clean, ensured all items were hung, and returned to the proper department
- Answered the phone in a courteous manner, using the appropriate promotional greeting

CERTIFICATIONS & TRAINING

CPR and First Aid Certification, Ottawa Paramedic Services

May 2016 – May 2019

Automated External Defibrillator, Ottawa Paramedic Services

May 2016 – May 2017

SafeTALK, Algonquin College

Mar 2016

Non-Violent Crisis Intervention, Algonquin College

Mar 2016