# Feasibility Meeting Agenda

# [Proposed Program Title]

Date: [Date]

Time: [Time]

Location: [Location]

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| Topic | Facilitator |
| **1. Welcome and Review of Roles and Responsibilities** | TBD |
| **2. Review the Status of Program Development** | TBD |
| **3. Confirm Proposed Program Specifications*** Program characteristics (e.g., credential, length, structure, delivery)
* Experiential learning (e.g., work-integrated learning)
* Graduate employment opportunities
 | TBD |
| **4. Estimate Projected Enrollment and Revenue*** Enrollment projections
* Tuition
* Program-specific fees
* Other revenue sources
 | TBD |
| **5. Identify Resource Needs, including Capital and Operational Expenses*** Curriculum development
* Marketing and recruitment
* Human resources
* Infrastructure – facilities, equipment, information technology, consumables (tools, materials)
 | TBD |
| **6. Identify Additional Data, Information, and/or Consultations Required**  | TBDTBD |
| **7. Set Timelines and Plan Next Steps** | TBD |