# Feasibility Meeting Agenda

# [Proposed Program Title]

Date: [Date]

Time: [Time]

Location: [Location]

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| Topic | Facilitator |
| **1. Welcome and Review of Roles and Responsibilities** | TBD |
| **2. Review the Status of Program Development** | TBD |
| **3. Confirm Proposed Program Specifications**   * Program characteristics (e.g., credential, length, structure, delivery) * Experiential learning (e.g., work-integrated learning) * Graduate employment opportunities | TBD |
| **4. Estimate Projected Enrollment and Revenue**   * Enrollment projections * Tuition * Program-specific fees * Other revenue sources | TBD |
| **5. Identify Resource Needs, including Capital and Operational Expenses**   * Curriculum development * Marketing and recruitment * Human resources * Infrastructure – facilities, equipment, information technology, consumables (tools, materials) | TBD |
| **6. Identify Additional Data, Information, and/or Consultations Required** | TBD  TBD |
| **7. Set Timelines and Plan Next Steps** | TBD |