# CHECKLIST 6: Pre-publication

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| --- | --- | --- | --- |
| Completed | Task | Details | Notes |
|  | Final check | Fixer:Plan:Accessibility:Deadline: |  |
|  | Textbook cover | Designer:Cover art:Template:Deadline: |  |
|  | Editable files | TEXTBOOKFile types:MULTIMEDIA |  |
|  | Remove platform access | Authoring platform:1. Account users
 |  |
|  | Textbook citation | Citation styles:Citation examples: |  |
|  | Communications/marketing | Colleagues:Institutional contacts:Projects and organizations:Repositories: |  |
|  | Print on demand copies | Service provider:Requirements:Cost:1. Colour
2. Black and white
3. Shipping

Posting information: |  |