

STEPS FOR ACADEMIC WRITING



PREWRITING

- ▶ Review syllabus guidelines
- ▶ Brainstorm
- ▶ Formulate a thesis
- ▶ Research
- ▶ Create an outline

SELF-CHECK:

- ❓ What are my purposes (persuade/inform)?
- ❓ What context/background impacts my argument?
- ❓ Who is my audience and how does that influence my writing?

DRAFTING

- ▶ Create draft based on outline
- ▶ Continue research as needed
- ▶ Rethink
- ▶ Focus on organization and vocabulary

REVISING

- ▶ Read out loud for errors
- ▶ Clarify and reorganize points
- ▶ Use precise, academic language

SELF-CHECK:

- ❓ Are my arguments well-developed (claim/evidence/analysis)?
- ❓ Did I check my ideas for logical fallacies?

SELF-CHECK:

- ❓ Am I quoting, paraphrasing, or summarizing all my information appropriately?
- ❓ Which ideas do I need to develop?

EDITING

- ▶ Follow writing conventions
- ▶ Refine paragraphs
- ▶ Ensure proper in-text citations and references

SELF-CHECK:

- ❓ Are all my sources cited appropriately (in-text and references)?
- ❓ Does my writing match the syllabus requirements?
- ❓ Has someone checked my work?

PUBLISHING

- ▶ Ensure your paper is ready for an audience
- ▶ Review feedback to improve for next time



One-to-one writing support is available through the Academic Support Zone by booking an appointment with a Writing Coach online at mysuccess.lakeheadu.ca