Details on How Tools Work in Breakout Rooms

Chat

- Within each breakout room, participants can chat *if participant chat is enabled in the main room, and at the same level it's enabled in the main room.* If participants can only chat with the host/co-host in the main room, they will not be able to chat with other participants in breakout rooms.
- Messages sent in chat from a breakout room are only viewable to those in that breakout room.
- Main room chat sent while participants are in the breakout rooms *does not show in breakout room chat*.
- Anyone in a breakout room can click **Ask For Help** to request that the Host join the breakout room.

Share Screen

- Within each breakout room, participants can screen share *if participants can screen share in the main room*
- Only one person can share at a time in each breakout room (even if multiple people are allow to share simultaneously in the main room).
- If the host/co-host is sharing screen to breakout rooms from the main room, participants in the breakout room cannot share screen.

Audio

- All participants can unmute/mute their audio within the breakout room *even if all participants were muted and not allowed to unmute in the main room.*
- If participants unmute in a breakout room when a main room has everyone muted and not allowed to unmute, when they rejoin the main room, they will again be muted.

Video

- All participants can start/stop their video within the breakout room *even if all participants were not allowed to start video in the main room. EXCEPTION:* If the host turns a specific participant's video off, the participant cannot turn it back on, even in a breakout room.

Recording

- In cloud recording, only the main room is recorded (regardless of what room the meeting host is in).

- If the host records locally, the recording will include whatever room s/he is in: main room or breakout room.
- If participants are allowed to record locally (given permission by the host *before opening the breakout room)*, their local recording will record whichever room they're in.

Source:

https://it.stonybrook.edu/help/kb/participating-and-using-zoom-tools-in-a-breakout-room