Lesson or Course-Level Evaluation Plan

Keep the following questions in mind as you fill out the table below:

* Are there particular lessons/classes that you think warrant particular attention?
* What areas of effective teaching practices do you want to focus on? (e.g. HyFlex values)?
* When and how will you communicate with students about your data collection processes?
* When and who will collect that data (anonymously) for you? (If applicable)
* Will the collection processes differ according to modality?
* Timing of peer observation
	+ If you are interested in the effectiveness of a particular active learning strategy, when might you invite a peer/teaching and learning centre member to come and observe?
	+ Timing of meeting to discuss with the observer before class date?
	+ Format of feedback on observation (e.g. specific template?)

**Reflection on Effectiveness**

* When will you set aside time to reflect on the evidence you collected?
* How will you pull these multiple sources of data together to tell a story about your HyFlex teaching?
* How does your story of your effectiveness in this course fit into who you are as an instructor overall?

| **What do you want to focus on?** | **When will it take place? (Week #)** | **Who is the source of feedback (e.g., students, peers, self)?** | **What will you use as a lesson or course level source of evidence/feedback (e.g., end of term evaluation, observation)?** | **What tool or protocol will you use to measure?** | **How will you use the information?** |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |